

**VICARIATE 1
MINISTRY COMMISSIONS
REQUEST FOR FUNDING
PEACE AND JUSTICE EVENT**

The Peace and Justice Committee of the Vicariate 1 Ministry Commissions is offering funding to parishes that would like to host an event supporting the parish/local community's peace and justice efforts.

Please consider that in order to receive, review and adequately publicize the event, if approved, request for funding is encouraged to be made at least 6 weeks prior to the event.

The request must meet the following criteria:

- Events must be initiated and coordinated by parish representatives of Vicariate 1 parishes.
- Events must have a peace and justice focus.
- Events must be open to all Vicariate 1 parishes and the wider community.
- Funding, up to \$150, may be used for a speaker's stipend or other pertinent materials. Only one request will be accepted per event. The funds may not be used for hospitality.
- All requests will be reviewed by the Peace and Justice Committee and responded to within 2 weeks of receipt. Requests will be accepted as long as funding is available as resources are limited.
- The Peace and Justice Committee will publicize the event on the Vicariate 1 website. Flyers or other advertising information is due to the Peace and Justice coordinator at least 4 weeks prior to the event and must be "post ready".
- If approved, the Peace and Justice coordinator will request appropriate information to complete a check request for the funding. The Ministry Commission's Treasurer will send a check to the event's coordinator.

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PEACE AND JUSTICE EVENT**

Please complete the form below and scan or mail to Sue Geegan at:

sgeegan@holymfamilyparish.org or Holy Family Parish
2515 Palatine Rd, Inverness, IL 60067

Date of Request: _____

Name: _____

Contact Information: _____

Parish(es) Hosting Event: _____

Date of Event: _____

Event Title/Topic: _____

Event Objective: _____

Cost of Speaker/Materials: _____

Other pertinent information: _____

Funding requested: \$ _____

Pastor's Signature: _____

For MC Peace and Justice Committee:

Date Received: _____

Date approved/denied: _____

Date of Communication: _____